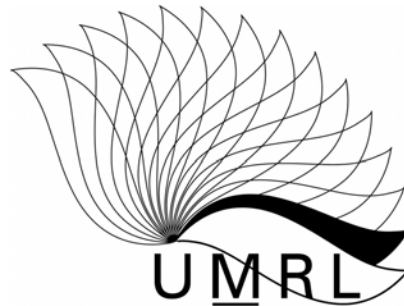


K n o w l e d g e i s
p o w e r



Policy Name:	Public Computer Use Policy	Version Number:	001
Date of Production:	1/8/07	Produced by:	Sonia Higgs
Approved by:	CEO	Date Approved:	14 th December 2007
Contact:	Manager IT	Date to be reviewed:	1 st November 2010

Your use of this public Internet access terminal is conditional upon your acceptance and observance of the following Conditions.

Disclaimer

UMRL is not responsible for material viewed or downloaded by users from the Internet. Users are cautioned that Internet sites may include offensive, sexually explicit and inappropriate material. In addition, having an email address on the Internet may lead to receipt of unsolicited email containing offensive content. Users accessing the Internet do so at their own risk.

UMRL cannot guarantee the authority, accuracy, standard or quality of the information retrieved onto the computer from the Internet. UMRL is not responsible for security on the Internet. Users are advised that third parties may be able to obtain information regarding users' activities.

Use of facilities

There will be no misuse of the Internet computer (including tampering with equipment and settings or knowingly spreading computer viruses).

A 1 hour Time limit applies to the use of the Internet so as to ensure all members of the public have equal opportunity to access the Internet services. Bookings can be made in advance. Sessions will be held for 10 minutes after the nominated time. If the person who made the booking has not arrived or notified staff the remaining time may be allocated to another user.

Only the person in whose name the session is booked may use the Internet terminal during a session.

Accessing the Internet

Parents or legal guardians must assume responsibility for information selected and accessed through the Internet by children under 18 years.

Persons under 18 years, other than those living independently, must be a member of the library and have a permission form signed by a parent/guardian.

Users shall not engage in any illegal activities including cracking, probing, or analyzing security systems or breaching any laws or regulations.

Internet users are responsible for complying with all copyright, censorship and other relevant laws and regulations when accessing, sending information and/or printing information from the Internet.

Material displayed during the Internet sessions must be acceptable for viewing in a public area. Deliberate access and display of pornographic and/or sexually explicit material or other material which may be offensive to members of the public is prohibited.

Sending emails

Users shall ensure they do not send:

- Emails or post messages which are unlawful, obscene, vilifying, or contain libelous content.
- Unsolicited advertisements (“Spam”), chain letters or similar e-mails.
- Large numbers of email to one address with the purpose of interfering with the use of that address.

Users' Responsibility

It will be the user’s responsibility to ensure that they abide by this code of conduct. Any breach of this code may result in loss of Internet access privileges.

Parent’s/Guardian’s consent for Borrowers under 18 years to use the Internet

I give consent for my child to access the internet and understand that the **Library does not censor Internet content**. I accept that monitoring my child’s use of the internet is my responsibility.

I have read and will comply with the conditions set down by Upper Murray Regional Library Public Computer Use Policy.

This consent is valid for the period:

- Today only
- Ongoing – until further notice

Childs Name:

Membership Card No:.....

Parents/Guardian’s Name:.....

Parents/Guardian’s Membership Card No:

Parents/Guardian’s Signature:

