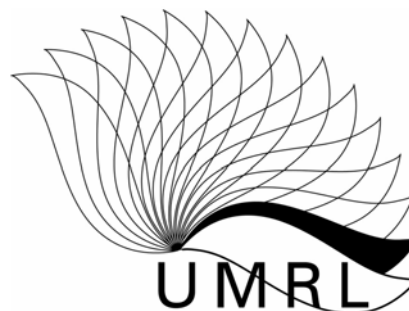


K n o w l e d g e i s
p o w e r



Policy Name:	Photography Policy	Version Number:	2
Date of Production:		Produced by:	
Approved by:	CEO	Date Approved:	28 th March 2008
Contact:	HR Team	Date to be reviewed:	28 th February 2010

1. Permission

Upper Murray Regional Library undertakes to seek permission from members of the public before using photographs/videos of them for publicity and promotion.

[We will protect the privacy of members of the public at all times]

2. Permission Form

The form below is to serve as a permission form for the use of photographs/videos.

[Permission will be sought in writing.]

I give permission for photographs of me and/or of my child/children to be used in material produced by or for Upper Murray Regional Library or any of its member-libraries for promotion of library services to the community.

This material may include (but not be limited to) website content, bookmarks, brochures, newsletters, signage, video's, CD-Roms, podcasts, media of Upper Murray Regional Library and external media, e.g (newspapers, radio, television)

I also give permission/do not give permission for my/my child(ren)'s names to be used with the photographs

Parents Signature Date:

Parents Name:

Childs Name: Library:

EXPIRY DATE.....12 MONTH PERIOD

